

**Tualatin Soil and Water Conservation District
Board Meeting Minutes
April 16, 2019**

Board Members Present: Steve VanGrunsven Thomas Dierickx Anna Jesse
John McDonald Jerry Ward Eldon Jossi

Others Present: Lacey Townsend, TSWCD Kelly Dawes, TSWCD
Judy Marsh, TSWCD John Goetz, CWS
Jessica Wells, NRCS

Item 1 - Call meeting to order

The meeting was called to order by Chair, John McDonald, at 6:30 pm.

Item 2 - Agenda

Eldon Jossi moved to adopt the April 16, 2019, Board Agenda as corrected. Jerry Ward seconded. **Passed unanimously.**

Item 3 - Minutes

Eldon Jossi moved to adopt the March 12, 2019, Board Meeting Minutes. Anna Jesse seconded. **Passed unanimously.**

Item 4 - Public Comment

No public comment.

Item 5 - Financial Report and Approval of Bills

Kelly Dawes reviewed the financial reports. Jerry Ward moved to pay the unpaid bills as of April 16, 2019, in the amount of \$16,606.17. Steve VanGrunsven seconded. **Passed unanimously.** John McDonald moved to ratify the pre-approved bills as of March 31, 2019, in the amount of \$151,733.05. Steve VanGrunsven seconded. **Passed unanimously.** Jerry Ward reviewed and approved all the credit card charges. Jerry Ward moved to receive the financial statements for March 2019, as presented. Anna Jesse seconded. **Passed unanimously.**

Kelly reminded the Directors that the first Budget Committee Meeting is at 6:00 pm on April 24, 2019.

Item 6 - Partner reports

John Goetz, Clean Water Services (CWS)

- The closed-container herbicide is now available for contractors.
- Planting season for 2019 is finished.

- The Terra Trak system is being updated.
- CWS Board approved the renewal of the current Vegetation Management Services Contract. There will be a new Vegetation Management Services Contract in June 2020.

Jessica Wells, Natural Resource Conservation Service (NRCS)

- Jessica mentioned that she attended 2019 Connect.
- Environmental Quality Incentives Program (EQIP) applications are due next week.
- Agricultural Conservation Easement Program (ACEP) applications are due April 19.
- Conservation Stewardship Program (CSP) applications are due on May 10.
- Quality Assurance Review (QAR) is planned for next week. Jessica is asking for a Director to be interviewed by the QAR panel. John McDonald volunteered.
- Jessica will be attending the Weed Watchers Workshop next week.
- The new NRCS Engineer left.

Item 7- SWCD program reports

Executive Director - Lacey Townsend

- Attended a ribbon cutting for the Inukai Family Boys & Girls Club Green Courtyard project, which TSWCD helped fund.
- Briita and Lacey have been making connections in urban areas. They met with staff from Virginia Garcia and Centro Cultural to discuss project ideas.

Director of Finance and Operations - Kelly Dawes

- Kelly was elected to the Oregon Conservation Education & Assistance Network (OCEAN) Board.

Item 8 - Standing Committee Reports

No Standing Committee Reports were presented.

Item 9 - New Business - Appoint new citizen members to the Budget Committee

John McDonald moved the District to appoint Melissa Berry, Greg Malinowski, and Marty Wine to the Tualatin Soil and Water Conservation District Budget Committee for a three-year term. Anna Jesse seconded. **Passed unanimously.**

Item 10 - New Business - Sponsorship of Willamette Partnership Annual Event

Lacey Townsend explained what the District would receive for sponsoring at each level. Discussion followed. Jerry Ward moved to sponsor the Willamette Partnership Annual Event at the Champion level of \$5,000. Eldon Jossi seconded. **Passed unanimously.**

Item 11 - Discussion Item - Review SDAO Board Assessment results

Kelly Dawes summarized the assessment report we received from SDAO.

Item 12 - Discussion Item - Financial Assistance awards summary

Lacey Townsend mentioned that the TREE grant committee reviewed six proposals and awarded all six for a total of \$397,536.23.

Direct Financial Assistance was awarded to five projects in Forestry and Rural programs. The total amount awarded was \$24,520.75.

There were five TWIG applications submitted by the March 10 deadline, but four were awarded. The total amount awarded was \$15,204. The grants awarded were; Washington County Master Gardeners \$5,000, Gaston Jr/Sr High School \$5,000, West Union School Garden \$2,987, and Lori Stole \$2,217.

Item 13 - Discussion Item - Advocating for regional agricultural viability to be included in Metro Bond

Lacey Townsend mentioned a letter that the East Multnomah SWCD was sending to Metro Council regarding the inclusion of ten million dollars that would be available in the proposed open space bond to support the protection of working lands to advance the viability of agriculture in our region. East Multnomah SWCD is asking TSWCD to write a similar letter. The Directors asked Lacey to draft a letter supporting East Multnomah SWCD's idea but asking for thirty million dollars instead of ten million. The letter should also include suggestions on how the money will be used. Lacey will circulate the letter for comments prior to sending to Metro Council.

Item 14 - Directors' Reports

Jerry Ward mentioned he attended the Soil and Water Conservation Commission meeting and attended part of 2019 Connect.

Steve VanGrunsven said participated in Ag in the Classroom's Literacy Project at St. Matthew's Catholic School and read the book "John Deere That's Who" to 3rd and 4th graders. Steve encouraged other Directors to get involved.

Thomas Dierickx mentioned he had his soil moisture probes in the ground and they were working.

John McDonald said he attended Connect and the OACD Board meeting where they passed the Bylaws. He said he was elected as Secretary of OACD. He has also been working with staff on the FY20 district budget.

Item 15 - Adjourn the meeting

The meeting was adjourned at 7:42 pm.

Respectfully submitted by Judy Marsh, Operations Assistant.

Attested by: John McDonald

May 14 , 2019
Date

