



**Tualatin Soil and Water Conservation District  
Board Meeting Minutes  
August 13, 2019**

**Board Members Present:** Matt Pihl      John McDonald      Jerry Ward  
Steve VanGrunsven      Thomas Dierickx

**Others Present:** Kelly Dawes, TSWCD      Judy Marsh, TSWCD  
Aaron Shaw, TSWCD      Nicole Ruggiero, TSWCD      Taylor Pedersen, TSWCD  
Trevor Norman, TSWCD      Brandy Saffell, TSWCD      Jessica Wells, NRCS  
John Goetz, III, CWS      Jessica Jansen, Ag in the Classroom  
Kassia Rudd, Ag in Classroom      Angela Sandio, OSU Extension  
Jason O'Brien, OSU Extension      Alice Phillips, OSU Extension  
Vicki Campbell, OSU Extension

**Item 1 – Call meeting to order**

The meeting was called to order by Chair, John McDonald, at 6:30 pm.

**Item 2 – Consent Agenda**

The Consent Agenda was accepted.

Introductions were made.

**Item 3 – Public Comment**

No public comment.

**Item 4 – Presentation: OSU Extension Service – Master Naturalist Program**

Jason O'Brien, Statewide Program Coordinator, gave a PowerPoint presentation on the Master Naturalist Program. The purpose of this program is to increase science and environmental literacy of all Oregonians. It has been in operation for 10 years.

**Item 5 – Presentation: Oregon Agriculture in the Classroom, Washington County Program's FY19 Highlights**

Kassia Rudd distributed information on what has been happening in Washington County with Ag-in-the-Classroom Foundation (OACF) program. She gave a brief description of what she has brought to the program in the last two years. Her last day is Friday. Jessica Jansen, Executive Director of OACF, mentioned the impact OACF has had in Washington County and gave a brief explanation on the financial.

**Item 6 – Financial Report and Approval of Bills**

Kelly Dawes reviewed the financial reports. Steve VanGrunsven moved to pay the unpaid bills as of August 13, 2019, in the amount of \$23,347.83. Matt Pihl seconded. **Passed unanimously.** John McDonald moved to ratify the pre-approved bills as of July 31, 2019, in the amount of \$216,418.07. Steve VanGrunsven seconded. **Passed unanimously.** Jerry Ward reviewed and approved all the credit card charges. Steve VanGrunsven moved to receive the financial statements for July 31, 2019, as presented. Jerry Ward seconded. **Passed unanimously.**

### **Item 7 – Partner reports**

#### *Jessica Wells, Natural Resources Conservation Service (NRCS)*

- She attended supervisor training in Salt Lake.
- There are nine steps in planning at NRCS. Step nine is follow up on old completed projects. Jeehye Lee is making calls to ask a few questions; how are things going, how are things holding up, could we have done things differently, do you have additional work NRCS could help you with, do you have anything you would like to have a site visit on.
- New programs for this year – an animal feed operation, hazelnut cover crop between rows, Forestry, TVID – one-year extension on this program.
- Interviews has been taking place for a new engineer to be housed at the NRCS office in Hillsboro.
- Finishing up the stewardship program which is through RCPP. This year RCPP has had some changes to the program.
- Working with the District on job approval authority and training needs.
- Requested a map of the hydrate soils within the RCPP boundary that are greater than twenty acres and a list of the landowners contact information.
- Dean Moberg has been helping Jessica with the reimbursement process.

#### *John Goetz, III, Clean Water Services (CWS)*

- CWS has started construction projects on Chicken Creek and Gales Creek by B Street.
- On Thursday, CWS is meeting with Fish and Wildlife Services and Columbia Land Trust to discuss the North America Wetlands Conservation Act (NAWCA) grant. The grant is the funding for weed control at Wapato Lake.

### **Item 8 – SWCD program reports**

#### *Natural Resources Program Manager – Aaron Shaw*

- Briefly explained where the District is with the Timmons Group project.
- Aaron mentioned that Bethany Lund has been a big help keeping everything and everyone on track during the Timmons Group project.

#### *Invasive Species Program Coordinator – Tyler Pedersen*

- Knotweed season is in full swing. The District has two contractors out spraying in various areas in the Tualatin Basin.
- Purple Loosestrife surveys are being done around the basin.

*Invasive Species Technician* – Trevor Norman

- Trevor began working at the District on July 15, 2019. He introduced himself to the Board.

*Forest Conservation Specialist* – Brandy Saffell

- Brandy is getting a lot more phone calls and emails asking her to do site visits. Also, calls for technical and financial assistance.
- A consultant has been hired to facilitate a prioritization meeting with all the forestry partners this fall.

*Operations Assistant* - Judy Marsh

- Judy needs to know who will be attending the Farm Fresh Dinner sponsored by the Hillsboro Chamber of Commerce this Friday. John and Ginger McDonald will attend. Judy will work to find two other couples to fill the table.
- It was mentioned that the Annual Agriculture in the Classroom Fall Harvest Dinner and Auction will be held on October 19, 2019 at the CH2M Hill Alumni Center.
- Columbia Land Trust is having its annual A Sense of Place Dinner and Auction on October 3, 2019 at The Loft at 8<sup>th</sup> Ave in Portland.

**Item 9 – Standing Committee Reports**

No reports were given.

**Item 10 – Discussion Item – Annual Work Plan for FY2020**

Aaron Shaw explained the ODA Annual Work Plan for FY2020 and that there needs to be a motion to accept it. Steve VanGrunsven moved to approve the ODA Annual Work Plan for FY2020. Thomas Dierickx seconded. **Passed unanimously.**

**Item 11 – Discussion Item – Strategic Planning Proposal**

Kelly Dawes mentioned that Lacey Townsend is starting to work on the 2021 -2025 long-range plan. Lacey would like the Board to consider hiring Ray Ledgerwood to facilitate a two-day work session with Board, Staff, and some partners to update the District's Long-Range Business Plan. Three dates were discussed. December 2 & 3, 2019, were picked to hold the session. Jerry Ward moved to hire Ray Ledgerwood for a two-day Strategic Planning Session not to exceed \$5,000. Matt Pihl seconded. **Passed unanimously.**

**Item 12 – 2019 Annual Meeting**

Judy Marsh mentioned that ODA requires a resolution be made for each SWCD annual meeting. Resolution #2019-2 establishes the date and time of the Tualatin

SWCD Annual Meeting. John McDonald moved to approve Resolution #2019-2. Jerry Ward seconded. Passed unanimously.

**Item 13 – Financial Assistance Awards Summary**

Kelly Dawes gave a report on how many TWIG and TREE grants were given financial assistance during May through August 2019. She reported there were 15 TWIG grants awarded for a total of \$61,891 and 4 TREE grants awarded for a total of \$347,000.

**Item 14 ODA’s Strategic Implementation Area process**

Aaron Shaw informed the Board that ODA has selected middle Gales Creek, Fano Creek, part of the Tualatin River near Forest Grove, and the Tualatin River / Rock Creek area to be monitored under the Strategic Implementation Area process.

**Item 15 – Directors’ Reports**

Thomas Dierickx mentioned the moisture probe that was in his perennial rye grass field didn’t give a definite result either way. He watered one section of the field more than the other and received the same yield off both sections. The moisture probes don’t work when the Coyotes chew the antennas off. He did mention that the moisture probe discovered that he needed to increase the amount of water for his corn.

John McDonald gave a report on the Pacific SW Regional Meeting and what sessions he attended.

**Item 16 – Adjourn the meeting**

The meeting was adjourned at 8:30 pm.

Respectfully submitted by Judy Marsh, Operations Assistant.

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Attested by: Matt Pihl

September 10, 2019  
Date