

**Tualatin Soil and Water Conservation District
Board Meeting Minutes
February 11, 2020**

Board Members Present: Eldon Jossi Steve VanGrunsven
Jerry Ward John McDonald

Others Present: Kelly Dawes, TSWCD Judy Marsh, TSWCD
Lacey Townsend, TSWCD Annie Bronez, TSWCD
Andrew Felton, TSWCD Randy Lawrence, CWS
David Schmidt, Citizen

At 6:30 pm, John McDonald asked for public comment. Our guest, David Schmidt, introduced himself and made the comment that he was interested in the District.

At 6:32 pm, John McDonald asked for introductions to be made because at this time there was no quorum.

At 6:37 pm, John McDonald asked the Directors that were there if they had anything for Directors' Reports.

Steve VanGrunsven mentioned that he had attended the first succession planning meeting for Lyle Spiesschaert. Lyle is in the process of researching to see if he can create a museum/fair grounds/classroom/stage on his farm. It might be possible for the District to help.

Jerry Ward said that Manette Simpson from ODA has retired. Jerry is on the hiring panel for her position.

John McDonald mentioned he had appointments with Kathryn Harrington and her staff and Diane Taniguchi-Dennis executive director of CWS. John has spent the last three days talking with Collin Cochran regarding house bill 4043. John also contacted Ken Helm, head of the water committee, office. John has sent information to all of them why HB 4043 should be passed.

At 6:50 pm, John McDonald asked the two new Education & Outreach Specialists to give the Board some information about themselves.

Annie Bronez and Andrew Felton each gave a brief description of their life and education.

At 6:55 pm, Kelly Dawes mentioned budget season has begun. She would like to know if or how much the Directors would like to new easement fund. Discussion was around putting in a small amount to start. Kelly also asked the Board about increasing the reserve fund since there is now a committee looking into buying a place.

At 7:07 pm, Eldon Jossi arrived. A quorum was established.

Item 1 – Call Meeting to Order

The meeting was called to order by the Chair, John McDonald at 7:09 pm.

Item 2 – Consent Agenda

The Consent Agenda was accepted.

Item 3 - Public Comment

There was no further public comment.

Item 4 – Financial Report and Approval of Bills

Kelly reviewed the financial reports. Eldon Jossi moved to pay the unpaid bills as of February 11, 2020, in the amount of \$150,247.44. Steve VanGrunsven seconded. **Passed unanimously.** Jerry Ward moved to ratify the pre-approved bills as of January 31, 2020, in the amount of \$185,797.74. Eldon Jossi seconded. **Passed unanimously.** Jerry Ward reviewed the expenses of the credit card charges for January 1 through 31, 2020. Eldon Jossi moved to receive the financial statements as of January 31, 2020, as presented. Jerry Ward seconded. **Passed unanimously.**

Item 5 – Partner Reports

Randy Lawrence, Clean Water Services (CWS)

- The new REVEG Master will be finished before the end of the fiscal year.
- Rich Hunter sent the new IGA to Lacey Townsend.
- There have been 500,000 bareroot plants sent to different projects.
- Closed Container Herbicide will be available soon.
- Next week there is a presentation scheduled for Wapato to give the District updates.

Jessica Wells, Natural Resource Conservation Services (NRCS)

- Judy Marsh gave Jessica Wells' report:
 - Jessica is still in training on the new systems.
 - She is waiting for the National NRCS to announce sign-up deadlines.
 - She wanted to remind the Board of the Local Work Group that is scheduled for February 26, 2020. It will start a 9:00 am and go to 11:00 am.

Item 6 – SWCD Program Reports

No reports were given.

Item 7 – Standing Committee Reports

Personnel Committee – John McDonald mentioned that he and Kelly Dawes have been working on a Bonus Policy. Kelly explained the document, Self-Managed Time

policy, which the Board would be voting on. Jerry Ward moved to approve the Self-Managed Time Policy retroactive as of January 1, 2020. Eldon Jossi seconded.
Passed unanimously.

Policy and Procedure Committee - John McDonald and Kelly Dawes will be meeting to revamp the Personnel Policy Manual.

Item 8 – New Business – HB 4043

The Board decided that they needed more information on this House Bill 4043 before they can decide to support it.

Item 9 – New Business – Diversity, Equity, and Inclusion Statement

John McDonald mentioned the District’s rationality for the policy. Eldon Jossi moved to accept the Diversity, Equity, and Inclusion Policy. Steve VanGrunsvan seconded.
Passed unanimously.

Item 10 – Discussion – Strategic Planning Update

Lacey Townsend mentioned that all the program areas have met with their designated Directors. Each program area has created five goals they would like to achieve in the next five years. The first draft of the Five-Year Plan will be presented to the Board in April.

Item 11 – Discussion – Financial Assistance Summary

The Financial Assistance Award spread sheet was in the Board packet to be reviewed.

Item 12 – Wrap-Up – Director’s Reports

Eldon Jossi apologized for being late to the meeting. He has been extremely busy these last two days.

Item 13 – Adjourn the meeting

The meeting was adjourned at 8:07 pm.

Respectfully submitted by Judy Marsh, Operations Assistant.

Attested by: Eldon Jossi

March 10, 2020
Date