

**Tualatin Soil and Water Conservation District
Board Meeting Minutes
January 8, 2019**

Board Members Present: Matt Pihl Steve VanGrunsven Thomas Dierickx
John McDonald Jerry Ward Eldon Jossi Anna Jesse

Others Present: Lacey Townsend, TSWCD Kelly Dawes, TSWCD
Judy Marsh, TSWCD Aaron Shaw, TSWCD
Jessica Wells, NRCS Randy Lawrence, CWS
Tyler Pedersen, TSWCD Olivia Hurd, TSWCD
Mike Conroy, TSWCD Anna Freitas, OACD

Item 1 - Call meeting to order

The meeting was called to order by Vice Chair, Steve VanGrunsven, at 6:30 pm. Introductions were made.

Item 2 - Oath of Office

Vice Chair, Steve VanGrunsven, officiated the Oath of Office ceremony for newly elected Directors: John McDonald, Matt Pihl, Thomas Dierickx, and Anna Jesse.

Item 3 - Agenda

Matt Pihl moved to adopt the January 8, 2019, Board Agenda as corrected. Thomas Dierickx seconded. **Passed unanimously.**

Item 4 - Minutes

Eldon Jossi moved to adopt the December 11, 2018, Board Meeting Minutes as corrected. John McDonald seconded. **Passed unanimously.**

Item 5 - Presentation: Oregon Association of Conservation Districts

Anna Freitas, Oregon Association of Conservation Districts (OACD), presented a brief overview of a list of advocacy priorities that OACD will be working on in the coming year.

Item 6 - Presentation: NRCS EEO/Civil Rights/Privacy Act Review

Jessica Wells, NRCS, reviewed with the Board the two agreements that the District has with NRCS that contain Civil Rights information and code of conduct.

Item 7 - Public comment

No public comment.

Item 8 – Election of Board Officers

Vice Chair Steve VanGrunsvan opened the 2019 Tualatin SWCD election of officers.

Jerry Ward moved to elect John McDonald as Chairman. Eldon Jossi seconded.
Passed unanimously.

Eldon Jossi moved to elect Steve VanGrunsvan as Vice Chairman. Thomas Dierickx seconded. **Passed unanimously.**

Jerry Ward moved to elect Matt Pihl as Secretary. Thomas Dierickx seconded.
Passed unanimously.

Thomas Dierickx moved to elect Jerry Ward as Treasurer. Anna Jesse seconded.
Passed unanimously.

Item 9 – Financial Report and Approval of Bills

Kelly Dawes reviewed the financial reports. Jerry Ward moved to pay the unpaid bills as of January 8, 2019, in the amount of \$29,087.71. Thomas Dierickx seconded. **Passed unanimously.** John McDonald moved to ratify the pre-approved bills as of December 31, 2018 in the amount of \$88,520.13. Eldon Jossi seconded. **Passed unanimously.** Jerry Ward has been unable to thoroughly review all the credit card charges at this time. John McDonald moved to receive the financial statements for December 31, 2018, as presented. Thomas Dierickx seconded. **Passed unanimously.**

Kelly approached the Board with a concern regarding the NRCS Hutchinson project. The government shutdown has stopped all Federal reimbursements. Work has been done at Hutchinson and the District has received an invoice. Jerry Ward moved to pay the Hutchinson invoice in the amount of \$29,559.00 for the NRCS portion of the project. Eldon Jossi seconded. **Passed unanimously.**

Item 10 – Partner reports

Randy Lawrence, Clean Water Services (CWS)

- The cooler will open a week earlier than last year. Over 4,700 plants have arrived at the cooler.
- Randy attended a meeting where Kaci Buhl, OSU Statewide Pesticide Safety Educator, talked about glyphosate and communicating risk.
- Bruce Roll and Kellyn Baez attended a Backyard Habitat Certification Program planning meeting with TSWCD staff.

Jessica Wells, Natural Resources Conservation Service (NRCS)

- NRCS has been canceling workshops because of the shutdown.
- Jessica has been reviewing the TVID irrigation EQIP funding pool to find out why farmers are not signing up.

Item 11 – SWCD program reports

Executive Director – Lacey Townsend

- Lacey distributed a flyer about the February 2, 2019, pesticide collection event. Farmers need to register by January 18, 2019.

Natural Resources Program Manager – Aaron Shaw

- Aaron gave the Board a few options of dates to hold a work session with the Timmons Group, Inc. They would like to present the results and recommendations of the IT strategic planning process. It was confirmed that the work session will be held on January 23, 2019 at 11:30 am.

Invasive Species Program Coordinator – Tyler Pedersen

- Tyler mentioned how great it was having Olivia on board as a technician.
- The Permit of Entry letters are being created and will be mailed soon for spring weed treatment.
- Several Weed Watcher Workshops are being scheduled for April and May.

Invasive Species Technician – Olivia Hurd

- Olivia began working for the District on December 3. She introduced herself to the Board.

Item 12 – Standing Committee Reports

Personnel Committee – Kelly Dawes reminded the Personnel Committee of the meeting set for January 23, 2018 at 9:00 am.

Contract Committee - Steve VanGrunsven briefly explained the Habitat Conservation Program (HCP) that was presented to the committee at their meeting. This program would be for projects that don't meet qualifications for other conservation programs. These would be long-term projects. There are five HCP projects that the contract committee would like the Board to approve. Jerry Ward moved to approve the five HCP projects; Swallowtail Farm, Hyla Woods, Snooseville, Glencoe Creek, and Croaker Oaks. Thomas Dierickx seconded. **Passed unanimously.**

Item 13 – New Business – Tualatin Watershed Improvement Grant (TWIG)

Kelly Dawes presented the TWIG grant application from December 2018. The Cedar Park Middle School application is for a multi-phase, multi-season approach to identifying, clearing, and replanting a forested patch of land. John McDonald moved to approve the TWIG grant project for Cedar Park Middle School in the amount totaling \$2,198. Thomas Dierickx seconded. **Passed unanimously.**

Item 14 – Discussion Item – Committee assignments

Steve VanGrunsven read the name of each committee and the Directors and staff currently serving. No changes were made to the members of each committee. Jerry Ward moved to continue the same Directors and staff on each committee. Thomas Dierickx seconded. **Passed unanimously.**

Item 15 - Discussion Item - Representatives to other organizations

Steve VanGrunsven read the name of each organization, the primary member and alternate member. There was a change on the Tualatin River Watershed Council. The primary person changed from Aaron Shaw to Lacey Townsend and Briita Pajunas was named the alternate. Also added was a primary representative, Anna Jesse, to the Tualatin Valley Irrigation District. John McDonald moved to approve the changes to the representatives to other organizations. Thomas Dierickx seconded. **Passed unanimously.**

Item 16 - Discussion Item - Re-cap and action items for strategic thinking presentation given in December

John McDonald distributed a handout of the strategy points listed below. He also distributed a sheet listing discussion items for each point. Discussion followed about District priorities and tasks staff and Board can begin working on immediately.

- Demographic analysis of Tualatin SWCD
- Land use study of Washington County
- Increase leadership activities and presence
- Strengthen relationship with partners
- Strengthen TSWCD capacity: Director Emeritus, Associate Directors
- Update the Long-Range Strategic Plan

Item 17 - Directors' Reports

Thomas Dierickx attended a meeting with Kathryn Harrington, Washington County Commissioner. Thomas was very impressed with her forward thinking.

John McDonald said he will be attending the NACD Convention in San Antonio, Texas the first part of February.

Steve VanGrunsven invited everyone to attend the OSU Extension Seed Crop and Cereal Production Meeting. It will be held at the Elk's Lodge in Forest Grove tomorrow.

Item 18 - Adjourn the meeting

The meeting was adjourned at 9:00 pm.

Respectfully submitted by Judy Marsh, Operations Assistant.

Attested by: Matt Pihl

Date