

**Tualatin Soil and Water Conservation District  
Board Meeting Minutes  
July 9, 2019**

**Board Members Present:** Matt Pihl Eldon Jossi John McDonald Jerry Ward  
Steve VanGrunsven Thomas Dierickx

**Others Present:** Kelly Dawes, TSWCD Judy Marsh, TSWCD  
Lacey Townsend, TSWCD Aaron Shaw, TSWCD  
Tatiana Taylor, TSWCD Chantel Huff, TSWCD  
Jessica Wells, NRCS Randy Lawrence, CWS

**Item 1 - Call meeting to order**

The meeting was called to order by Chair, John McDonald, at 6:32 pm.

John McDonald explained what a consent agenda is and what it could contain. After some discussion it was decided to only put the agenda and the minutes in the consent agenda.

Hearing no objections to the consent agenda, John McDonald, Chairman, approved the consent agenda as distributed.

**Item 4 - Public Comment**

No public comment.

**Item 5 - Presentation: New TSWCD website demonstration**

Chantel Huff gave a PowerPoint presentation on the redesigning of the District's website. She went through several of the new features. The website will be launched at the end of this month.

**Item 6 - Financial Report and Approval of Bills**

Kelly Dawes reviewed the financial reports. Jerry Ward moved to pay the unpaid bills as of July 9, 2019, in the amount of \$51,084.45. Steve VanGrunsven seconded.

**Passed unanimously.** Matt Pihl moved to ratify the pre-approved bills as of June 30, 2019, in the amount of \$290,759.87. Thomas Dierickx seconded. **Passed unanimously.** Jerry Ward reviewed and approved all the credit card charges. Jerry Ward moved to receive the financial statements for June 2019, as presented. Eldon Jossi seconded. **Passed unanimously.**

**Item 7 - Partner reports**

*Jessica Wells, Natural Resources Conservation Service (NRCS)*

- She has been working on dispersing the approved programs funding.

- Eight contracts are being processed this year. Three of them are in the TVID funding pool. The TVID funding pool is being extended for one more year.
- She will be working with Brandy Saffell and Oregon Department of Forestry to get more landowners interested in the CIS Forestry Program.
- Working on changing the screening process for RCPP.

*Randy Lawrence, Clean Water Services (CWS)*

- There are two contractors for phase one on the Chicken Creek project. Endicott Woods is grading and Biohabitats is doing the wood placement.
- Rich Hunter is setting up a time to review the revisions on the IGA with Lacey Townsend.
- Reveg Master Contracts have been renewed for the next fiscal year. Besides the contractors raising their rates, CWS will also be reimbursing for the dye used on projects.
- The Bare Root request for proposal is closed. They will post the nurseries that have been selected to supply plants for the next five years.
- Randy mentioned Rich Hunter said how nice it was to work with the Invasive Species team at the District.

**Item 8 – SWCD program reports**

*Executive Director – Lacey Townsend*

- Annual work plan will be emailed out to the Directors.
- Thursday, August 29, 2019, the Hops are having an Ag appreciation night. The District has purchased enough tickets for all the staff and Directors to attend.

*Director of Finance and Operations – Kelly Dawes*

- Kelly mentioned that the new Invasive Species Technician Trevor Norman will be starting July 15, 2019.

*Natural Resources Program Manager – Aaron Shaw*

- Briefly explained where the District is with the Timmons Group.

*Rural Conservation Technician – Tatiana Taylor*

- Tatiana began working at the District on May 13, 2019. She introduced herself to the Board.
- She explained the new caution farm equipment signs the District helped sponsor.

*Conservation Educator – Chantel Huff*

- The project with the photographer has been completed. Chantel will be putting some of the pictures up on the Board site for the Directors to look at.
- Attended/abled at several community events and has hosted lots of workshops.

*Operations Assistant – Judy Marsh*

- Judy asked if the Board would like to buy a table at the Farm Fresh Hillsboro's Heritage event. Thomas Dierickx moved to have the District buy a table at the

Farm Fresh Hillsboro's Heritage event on August 16, 2019. John McDonald seconded. **Passed unanimously.**

**Item 9 - Standing Committee Reports**

No reports were given.

**Item 10 - Discussion Item - Mitigation bank easement**

Aaron Shaw gave a brief description of what a mitigation bank easement entailed. The discussion was if mitigation bank easements in the Tualatin Basin fit our goals and objectives.

**Item 11 - Directors' Reports**

Thomas Dierickx attended the Tualatin Valley Irrigation District (TVID) meeting. The big discussion was what to do about the developers that put the houses too close to the TVID water line. People are building their fences over the irrigation line. TVID is waiting for PGE to give approval to access their right-of-way to put a new line to the Forest Grove High School.

Eldon Jossi mentioned he made it to Christmas Valley and back just to attend this meeting.

Steve VanGrunsven said he talked with George Saul about his cows that are grazing on Hutchinson. Nicole Ruggiero is monitoring on how well the cow grazing project is going.

Matt Pihl attended a meeting hosted by Dave Vanashe. The purpose of the meeting is to keep Kathryn Harrington, Washington County Commissioner, aware of the farmers' concerns.

John McDonald will be having cataract surgery tomorrow.

**Item 12 - Adjourn the meeting**

The meeting was adjourned at 8:30 pm.

Respectfully submitted by Judy Marsh, Operations Assistant.

\_\_\_\_\_  
Attested by: Matt Pihl

\_\_\_\_\_  
August 13, 2019  
Date