

**Tualatin Soil and Water Conservation District
Board Meeting Minutes
March 12, 2019**

Board Members Present: Matt Pihl Steve VanGrunsven Thomas Dierickx
John McDonald Jerry Ward Eldon Jossi Anna Jesse

Others Present: Lacey Townsend, TSWCD Kelly Dawes, TSWCD
Judy Marsh, TSWCD Aaron Shaw, TSWCD
Randy Lawrence, CWS Dan Moeller, Metro
Jonathan Blasher, Metro

Item 1 - Call meeting to order

The meeting was called to order by Chair, John McDonald, at 6:30 pm.

Item 2 - Agenda

Eldon Jossi moved to adopt the March 12, 2019, Board Agenda as corrected. Matt Pihl seconded. **Passed unanimously.**

Item 3 - Minutes

Steve VanGrunsven moved to adopt the February 12, 2019, Board Meeting Minutes. Eldon Jossi seconded. **Passed unanimously.**

Introductions were made.

Item 4 - Presentation: Metro Parks and Nature

Jonathan Blasher and Dan Moeller gave a presentation on Metro's programs. They went into detail about Metro's parks and nature program and activities in Washington County.

Item 5 - Public comment

No public comment.

Item 6 - Financial Report and Approval of Bills

Kelly Dawes reviewed the financial reports. Jerry Ward moved to pay the unpaid bills as of March 12, 2019, in the amount of \$39,091.89. Thomas Dierickx seconded. **Passed unanimously.** John McDonald moved to ratify the pre-approved bills as of February 28, 2019, in the amount of \$337,490.96. Matt Pihl seconded. **Passed unanimously.** Jerry Ward reviewed and approved all the credit card charges. Steve VanGrunsven moved to receive the financial statements for February 28, 2019, as presented. Jerry Ward seconded. **Passed unanimously.**

All Budget Committee positions have been filled. The first Budget Committee meeting will be Wednesday, April 24 at 6:00 pm. The second meeting is on May 8 at 6:30 pm and if there needs to be a third meeting it will be held on May 22 at 6:30 pm.

Item 7 - Partner reports

Randy Lawrence, Clean Water Services (CWS)

- The cooler will close on Thursday, March 14, 2019.
- 136,948 plants were planted by TSWCD.
- Attended the Glencoe/Jackson Home Owners Association - Glencoe Creek Restoration Project open house.
- CWS staff has been working with staff at Virginia Garcia Memorial Health Center to partner to do several Paseos Verdes ("Green Walks").
- CWS and Bienestar Explorador are also planning to do several Paseos Verdes this summer.

Item 8- SWCD program reports

Natural Resources Program Manager - Aaron Shaw

- Washington County Commission and the CWS Board approved the three-year work plan for the Cedar Mills North Johnson Tualatin Watershed Enhancement Collective.

Operations Assistant - Judy Marsh

- Judy mentioned that on April 13, 2019, Soil School is scheduled at Rock Creek PCC.

Item 9 - Standing Committee Reports

No Standing Committee Reports were presented.

Item 10 - New Business - Information System for TSWCD

Aaron Shaw explained what has happened since the February Board Meeting. A large discussion ensued. Jerry Ward moved to accept the Timmons Group proposal option four, not to exceed \$742,500 upon review by the District's attorney and the Contract Committee. Eldon Jossi seconded. **Passed unanimously.** John McDonald thanked the Directors for their due diligence on this matter.

Item 11 - New Business - Tualatin Watershed Improvement Grant (TWIG)

Kelly Dawes mentioned that the District received five applications but would like approval to award four applications. Kelly described what each project would entail. Washington County Master Gardener's for \$5,000, Gaston Jr/Sr High School for \$5,000, West Union School Garden \$2,987, and a private landowner Lori Stole for \$2,217. Matt Pihl moved to award the four TWIG applications in the total amount of \$15,204. Steve VanGrunsvan seconded. **Passed unanimously.**

Item 12 - New Business - Spending Authority for Executive Director to approve financial assistance requests

Lacey Townsend explained the reasoning for this spending authority. Eldon Jossi moved to approve spending authority for the Executive Director to approve budgeted single to multi-year financial assistance requests up to \$100,000 per project. Thomas Dierickx seconded. **Passed unanimously.**

Item 13 - New Business - IGA with 4 Conservation Districts and the Oregon Department of Fish and Wildlife

John McDonald gave a brief summary of the draft IGA between Clackamas SWCD, East Multnomah SWCD, West Multnomah SWCD, Tualatin SWCD and the Oregon Department of Fish and Wildlife. Eldon Jossi moved to approve, in concept, the development of this IGA with the District's financial contribution being \$3,750. The final IGA draft will be approved by Lacey Townsend, Aaron Shaw, Kelly Dawes and John McDonald. John McDonald to have the authority to sign on behalf of the Board. Jerry Ward seconded. **Passed unanimously.**

Item 14 - New Business - OACD proposed bylaws

John McDonald summarized the new proposed OACD Bylaws and the Articles of Incorporation. He also mentioned that the organization should be a 501(c)6 not a 501(c)5. There will be one vote per District to approve the Bylaws. John McDonald moved that the Tualatin SWCD cast its vote in favor of the new OACD Bylaws. John McDonald will attend the OACD annual meeting to cast the vote for the District. Matt Pihl seconded. **Passed unanimously.**

Item 15 - Discussion Item - Process for Directors to cast individual votes on proposed OACD Articles of Incorporation

In the OACD Articles of Incorporation, it states in the amendment process that the members of the association are all the conservation districts' directors in Oregon. To make an amendment it must be a vote of all 270+ Directors. It was discussed what way would be the easiest to gather all the votes. Lacey Townsend mentioned the survey monkey might work. Lacey will investigate starting the process.

Item 16 - Directors' Reports

Thomas Dierickx mentioned that they had their second baby boy last month.

Matt Pihl said he had talked to Margaret Rudy and she mentioned how helpful the District has been.

Steve VanGrunsven visited Mathis Goussard in France. Mathis was the exchange student that stayed with Steve last summer. Steve talked with Mathis and his Dad

about the conservation practices in France. Farmers in France have increased the number of wildlife through conservation practices and feed programs.

John McDonald announced that he has officially retired from farming.

Item 17 - Adjourn the meeting

The meeting was adjourned at 9:00 pm.

Respectfully submitted by Judy Marsh, Operations Assistant.

Attested by: Matt Pihl

April 16, 2019
Date