

**Tualatin Soil and Water Conservation District
Board Meeting Minutes
November 12, 2019**

Board Members Present: John McDonald Eldon Jossi Steve VanGrunsven
Anna Jesse Jerry Ward Thomas Dierickx

Others Present: Kelly Dawes, TSWCD Aaron Shaw, TSWCD
Lacey Townsend, TSWCD Richard Winkel, CPA

Item 1 – Call meeting to order

The meeting was called to order by Chair, John McDonald, at 6:30 pm.

Introductions were made.

Item 2 – Consent Agenda

The Consent Agenda was approved as distributed.

Item 3 – Public Comment

No public comment.

Item 4 – Presentation: Fiscal Year 2019 Audit

Richard Winkel, CPA, presented the Fiscal Year 2019 Audit. Discussion followed. The audit will be approved in December.

Item 5 – Financial Report and Approval of Bills

Kelly Dawes reviewed the financial reports. Jerry Ward moved to pay the unpaid bills as of November 12, 2019, in the amount of \$91,169.06. Steve VanGrunsven seconded. **Passed unanimously.** John McDonald moved to ratify the pre-approved bills as of October 31, 2019, in the amount of \$202,307.79. Thomas Dierickx seconded. **Passed unanimously.** Jerry Ward reviewed the expenses of the credit card charges for October 2019. Steve VanGrunsven moved to receive the financial statements as of October 31, 2019, as presented. Eldon Jossi seconded. **Passed unanimously.**

Item 6 – Partner reports

No partner reports.

Item 7 – SWCD program reports

Executive Director – Lacey Townsend

- Lacey reminded the board of the Strategic Planning Session coming up December 2 and 3. An agenda will be sent prior to the session.

Item 8 – Standing Committee Reports

Personnel Committee – There will be a Personnel Committee meeting next week.

Item 9 – Discussion – Financial Assistance Awards Summary

Seven Habitat Conservation Program projects and one Urban Financial Assistance project were awarded funding in October. Details are included in a handout provided to the Directors.

Item 10 – Directors’ Reports

Thomas and Steve attended the Agriculture in the Classroom Foundation’s annual dinner.

Eldon Jossi will become a Grandpa again in the next two weeks.

Jerry attended the October Soil and Water Conservation Commission meeting and the Oregon Association of Conservation District (OACD) annual meeting.

John attended the OACD annual meeting. He would like to see a larger and continued connection to OACD activities. He reminded everyone that NACD is a great resource for SWCDs (e.g. grants, education resources).

Anna is now the Chair of CPO 15. Tualatin SWCD staff, Juli and Tatiana, recently spoke at a CPO 15 meeting and did a great job.

Steve recently met with Representative Powers to discuss how agriculture and forestry would be affected by HB 2020.

Item 11 – Adjourn the meeting

The meeting was adjourned at 7:30 pm.

Respectfully submitted by Lacey Townsend, Executive Director.

Attested by: Matt Pihl

December 10, 2019
Date