

**Tualatin Soil and Water Conservation District
Board Meeting Minutes
October 8, 2019**

Board Members Present: Matt Pihl John McDonald Eldon Jossi
 Anna Jesse Jerry Ward Steve VanGrunsvan

Others Present: Kelly Dawes, TSWCD Judy Marsh, TSWCD
 Lacey Townsend, TSWCD Jessica Wells, NRCS
 Randy Lawrence, CWS Scott McEwen, TRWC

Item 1 - Call meeting to order

The meeting was called to order by Chair, John McDonald, at 6:55 pm.

Introductions were made.

Item 2 - Consent Agenda

The Consent Agenda was approved as distributed.

Item 3 - Public Comment

No public comment.

Item 4 - Presentation: Tualatin River Watershed Council's Strategic Plan

Scott McEwen, Tualatin River Watershed Council Executive Director, presented a PowerPoint presentation on the strategies and goals the TRWC would like to achieve in the next three years.

Item 5 - Financial Report and Approval of Bills

Kelly Dawes reviewed the financial reports. Jerry Ward moved to pay the unpaid bills as of October 8, 2019, in the amount of \$41,879.15. Eldon Jossi seconded. **Passed unanimously.** John McDonald moved to ratify the pre-approved bills as of September 30, 2019, in the amount of \$211,867.83. Matt Pihl seconded. **Passed unanimously.** Jerry Ward reviewed the expenses of the credit card charges for August and September 2019. Steve VanGrunsvan moved to receive the financial statements for September 30, 2019, as presented. Eldon Jossi seconded. **Passed unanimously.**

Kelly Dawes has received the Auditor's list for the Audit. The Auditor will present the audit finding at the December meeting.

Item 6 – Partner reports

John Goetz, III, Clean Water Services (CWS)

- Containers, plugs and seed material has arrived.
- Bareroot orders need to be in by December 15, 2019.
- Kara Caselas is CWS's new Water Resources Specialist.
- Federal funding is starting to come through for the Wapato Lake project.

Jessica Wells, Natural Resources Conservation Services (NRCS)

- Jessica is doing outreach, relationship building and relationship fixing.
- Dairy Outreach for the NRCS – CAFO funding.
- Jessica has been driving around viewing hazelnut erosions. She would like to do an outreach meeting with the growers.
- NRCS is getting new planning and rating software.
- The engineer position will be posted as a new hire position.

Aaron explained the new system NRCS has in place which takes longer now to get payments to the District. The concern is that the \$10,000 threshold to pay contractors, while waiting for the NRCS payment, the Board has in place is not enough. Aaron would like to see it increase from \$10,000 to \$21,000 to make sure the contractors' bills are paid in a timely manner. Jerry Ward moved to increase the threshold limit to \$25,000. Eldon Jossi seconded. **Passed unanimously.**

Item 7 – SWCD program reports

Operations Assistant - Judy Marsh

- Judy needs to know who is going to the Fall Harvest Dinner and Auction.
- SDAO looking for an at-large board member.

Natural Resources Program Manager – Aaron Shaw

- Aaron thanked Anna Jesse, Steve VanGrunsven and Jerry Ward for volunteering to be on the Easement Committee. It will be meeting Monday, October 14, 2019 at 1:00 PM.

Item 8 – Standing Committee Reports

- John McDonald said there is a plan being implemented to review the policy book. Also, the Personnel Handbook will be reviewed and updated. A meeting will be set soon.

Contract Committee – Matt Pihl report that there were a couple of projects in the beginning stages. No action at this time was needed from the Board.

Item 9 – New Business –OACD Annual Meeting

Lacey Townsend needs to have the Board vote on who will be the voting representative at the OACD Annual Meeting. It was decided that John McDonald would be first to represent and Jerry Ward the second. Eldon Jossi moved to have John McDonald will be first in-line as voting representative from the District and Jerry Ward the second. Matt Pihl second. **Passed unanimously.**

Item 10 - Discussion - Financial Assistance Awards Summary

Lacey Townsend said in September there was one direct financial assistance for an Irrigation Efficiency Pilot Project, and two TWIG grants. The information on each is in the Directors handouts.

Item 11 - Directors' Reports

Steve VanGrunsven said in March he will be joining the parents' club.

Eldon Jossi will become a Grandpa again in the next two weeks.

Jerry Ward attended the Tillamook SWCD Annual Meeting. Troy Downing, OSU Dairy Specialist, was the speaker and spoke on air quality.

John McDonald mentioned he would like to see the District Annual Meeting be brought up a notch. Invest in going to a different venue instead of having it at the office. John will also be traveling to Johnson Foundation in Wingspread, Minnesota where he will be one of thirty invited guests attending the US Water Alliance to talk about relationship of Agriculture and Utilities.

Item 12 - Adjourn the meeting

The meeting was adjourned at 8:13 pm.

Respectfully submitted by Judy Marsh, Operations Assistant.

Attested by: Matt Pihl

November 12, 2019
Date