

**Tualatin Soil and Water Conservation District
Board Meeting Minutes
July 14, 2020**

Board Members Present: Eldon Jossi Anna Jesse Thomas Dierickx Matt Pihl
John McDonald Steve VanGrunsven

Others Present: Kelly Dawes, TSWCD Judy Marsh, TSWCD
Lacey Townsend, TSWCD Anil Devnani, CWS
Kieran Sikdar, Citizen

Item 1 - Call Meeting to Order

The Zoom Board Meeting was called to order by the Vice Chair, Steve VanGrunsven at 6:31 pm.

Item 2 - Consent Agenda

Steve VanGrunsven asked if there were any changes to the Consent Agenda. Kelly Dawes would like to add Social Media Policy to New Business. Hearing no objections, the Consent Agenda **Passed unanimously**.

Chair John McDonald enter the Zoom Meeting.

Item 3 - Public Comment

Introductions were made. Kieran Sikdar introduced himself and gave a brief explanation on why he would like to join the District Board.

Vice Chair Steve VanGrunsven turned the meeting over to Chair John McDonald.

Item 4 - Financial Report and Approval of Bills

Kelly Dawes reviewed the financial reports. Steve VanGrunsven moved to pay the unpaid bills as of July 14, 2020, in the amount of \$128,771.44. Eldon Jossi seconded. **Passed unanimously**. John McDonald moved to ratify the pre-approved bills as of June 30, 2020, in the amount of \$494,611.60. Eldon Jossi seconded. **Passed unanimously**. Jerry Ward will review the expenses of the credit card charges for June 1 through July 31, 2020 and report his finding at the August Board Meeting. Steve VanGrunsven moved to receive the financial statements for June 30, 2020, as presented. Eldon Jossi seconded. **Passed unanimously**. Kelly mentioned we are scheduled for our audit in September. Kelly also mentioned that Washington County received our tax level documents on June 15, 2020. The documents were accepted by Washington County and the Department of Revenue review accepted the documents on July 1, 2020.

Item 5 - Partner Reports

Anil Devnani, Clean Water Services (CWS)

- The new IGA and the termination letter for the old IGA have been executed by both Tualatin SWCD and CWS. The new IGA is effective July 1, 2020.
- Terra Trak has been updated with the new rates from the New Vegetation Master Service Contracts.
- Kara Caselas has been working on seed request for quotes.
- The Fanno Creek project will start the middle of this week. This project will consist of removal of a couple culverts, installation of a new walking bridge, realignment of the creek, and a revegetation project.

Jessica Wells, Natural Resource Conservation Services (NRCS)

Lacey Townsend gave Jessica Wells report:

- The Soil Conservation position closed today. She was not sure how long it will take to get the person in the Hillsboro NRCS office.
- There will be a new position in the St. Helens office that will specialize in organic and small farms. They will cover the basin and serve as the agronomy lead.

Item 6 - SWCD Program Reports

Executive Director - Lacey Townsend

- Lacey has been spending a lot of her time finalizing the Strategic Plan.

Operations Assistant - Judy Marsh

- Judy received an email from Gary Clark (Director Emeritus) saying he had sold his place in North Plains. He also added that he enjoyed his time on the Board and just wanted to say Goodbye to the Directors.
- Judy encouraged all Directors up for reelection to fill out their Petition for Nomination Signature sheet and Declaration of Candidacy and submit to ODA before August 25. She mentioned that the Election Office is now on Alockek Dr in Hillsboro. Also, she advised that it would be a good idea to put a bio in the voters' pamphlet. That would eliminate several of the calls asking about them.

Item 7 - Standing Committee Reports

John McDonald mentioned that at the February Board Meeting, it was decided to have a Director or two attend DEI Staff Meetings. The zoom DEI meeting is on the second Tuesday of the month at 11:00 am. Anna Jesse and Thomas Dierickx agreed to be on the committee.

Item 8 - New Business - Adopt Strategic Plan for FY21 - FY25

Lacey Townsend mentioned there were no real big changes to the draft Strategic Plan from the June 9, 2020 Board Meeting. Anna Jesse moved to accept the Strategic Plan FY21-FY25 as presented. Thomas Dierickx and Eldon Jossi seconded. **Passed unanimously.**

Item 8a – New Business – Social Media Policy

Kelly Dawes read the Social Media-2020-ADM-01. Discussion followed. Eldon Jossi moved to approve the Social Media-2020-ADM-01. Matt Pihl seconded. **Passed unanimously.**

Item 9 – Discussion – Survey for Eligibility Criteria for SWCD Directors

John McDonald asked all Directors to read the Oregon Soil and Water Conservation District Director Eligibility Review and Recommendations, then take the survey. Lacey Townsend asked all Directors to have their completed survey into her by Friday, July 24, 2020.

Item 10 – Wrap-Up – Director’s Reports

John McDonald read a statement about what he wished to do for the District and that he is resigning from his at-large position on the Board as of July 31, 2020. He has been on the Board for 25.7 years.

Steve VanGrunsven thanked John McDonald for his service to the District.

Anna Jesse wanted everyone to know that the CPO15 group was going to have a meeting on August 5, 2020 at 6:00 pm. This Zoom meeting will be to discuss the environmental issues related to the Westside Rock Quarry in Cornelius. Anna would like to have some of the staff on the zoom meeting.

John McDonald ended the meeting thanking the long-term and newer directors and staff for their support.

Item 11 – Adjourn the meeting

The meeting was adjourned at 8:45 pm.

Respectfully submitted by Judy Marsh, Operations Assistant.

Attested by: Matt Pihl

August 11, 2020
Date