

**Tualatin Soil and Water Conservation District
Board Meeting Minutes
August 11, 2020**

Board Members Present: Eldon Jossi Anna Jesse Thomas Dierickx Matt Pihl
Steve VanGrunsven Jerry Ward

Others Present: Kelly Dawes, TSWCD Judy Marsh, TSWCD
Lacey Townsend, TSWCD Randy Lawrence, CWS
Aaron Shaw, TSWCD Nicole Ruggiero, TSWCD
Kieran Sikdar, Citizen Dean Moberg, Citizen
Alexander Logan, Citizen Jayson Hoffman, Citizen

Item 1 - Call Meeting to Order

The Zoom Board Meeting was called to order by the Vice Chair, Steve VanGrunsven at 6:32 pm.

Item 2 - Consent Agenda

Steve VanGrunsven asked if there were any changes to the Consent Agenda. Lacey Townsend asked to add the process How to appoint a director. Also, combine 10 under New Business - Appoint Directors Emeritus and Associate Directors and 14 under Discussion - Roles of Directors Emeritus and Associate Directors into one line item. Steve VanGrunsven moved to approve the corrected Consent Agenda. **Passed unanimously.**

Item 3 - Public Comment

No public comment.

Item 3A - Process of Appointing a Director

Steve VanGrunsven mentioned that the District has an At-Large 2 position open and there are four people interested. Steve explained the process: Does the Board appoint one of these four people to the position tonight or does the Board leave the position open until January?

Item 4 - Director At-Large 2 candidate introductions

Introductions were made. Each of the At-Large 2 position candidates (Kieran Sikdar, Dean Moberg, Alexander Logan, and Jayson Hoffman) introduced himself and gave a brief explanation on why they would like to join the District Board.

Item 5 - Financial Report and Approval of Bills

Kelly Dawes reviewed the financial reports. Jerry Ward moved to pay the unpaid bills as of August 11, 2020, in the amount of \$19,425.05. Matt Pihl seconded. **Passed**

unanimously. Anna Jesse moved to ratify the pre-approved bills as of July 31, 2020, in the amount of \$229,305.85. Matt Pihl seconded. **Passed unanimously.** Jerry Ward explained to the Board the way he reviewed the credit card bill by reviewing the vouchers supporting each charge. Kelly Dawes went over the July charges with the board. Anna Jesse moved to receive the financial statements for July 31, 2020, as presented. Thomas Dierickx seconded. **Passed unanimously.**

Kelly Dawes explained that some bills are paid between Board meetings. To do this Kelly sends out bills through DocuSign for two Directors to approve payments. She needs to have another Director agree to be a signer because of the vacancy when John McDonald resigned. Anna Jesse and Thomas Dierickx both volunteered to be on the DocuSign.

Item 6 – Partner Reports

Randy Lawrence, Clean Water Services (CWS)

- There will be PPE distribution at the Tualatin River Farm on Minter Bridge Road on August 20.
- The Closed- Container contract has been fulfilled and a new contract has not yet been put in place.
- CWS has construction going on at Denny and Hall. CWS will be starting on Butternut Creek soon.

Item 7 – SWCD Program Reports

Operations Assistant – Judy Marsh

- Judy does not think The Annual Meeting of the District will be the usual in person meeting. She would like to know what the Directors think about giving out the Max M. Reeher and the Cooperator of the Year awards. The Directors agreed to dispense with giving out the Max M. Reeher and Cooperator of the Year awards for one year.
- Judy mentioned that Oregon Department of Agriculture need the candidacy paperwork by August 25.

Item 8 – Standing Committee Reports

No committee reports were given.

Item 9 – New Business – Tualatin Valley Easement Bank

Aaron Shaw and Nicole Ruggiero presented the Board with a PowerPoint on Tualatin Valley Environmental Bank Conservation Easement. They outlined what Tualatin SWCD would be responsible for with the Dave Heikes Farms, LLC easement. Jerry Ward thanked Aaron and Nicole for their work on this easement and the committee would recommend the Board to approve this easement. Matt Pihl moved to approve the conservation easement of the Tualatin Valley Environmental Bank Conservation Easement pending final documents. Thomas Dierickx seconded. **Passed unanimously.**

Item 10 – New Business – Roles of Directors Emeritus and Associate Directors/Appoint Directors Emeritus and Associate Directors

Lacey Townsend explained the roles of both Directors Emeritus and Associate Directors. These positions are usually voted on in January in the odd years. Matt Pihl moved to appoint John McDonald as a Director Emeritus and approve the current slate of the Directors Emeritus as is, with the exception of the removal of Gary Clark. Anna Jesse seconded. **Passed unanimously.**

Item 11 – New Business – Vacant Director At-Large 2 position

Matt Pihl moved to appoint an At-Large 2 position. Thomas Dierickx seconded. **Passed unanimously.** Steve VanGrunsvan opened the floor for nominations. Jerry Ward moved to nominate Jayson Hoffman. Thomas Dierickx seconded. Anna Jesse moved to nominate Kieran Sikdar. Matt Pihl seconded. After asking three time for other nominations, Steve VanGrunsvan closed the nominations. Steve VanGrunsvan ask all in favor for Jayson Hoffman to fill the At-Large 2 position. Yes votes – Eldon Jossi, Jerry Ward. No votes – Matt Pihl, Thomas Dierickx. Steve VanGrunsvan asked all in favor for Kieran Sikdar to fill the At-Large 2 position vacancy. Yes votes – Anna Jesse, Matt Pihl, Thomas Dierickx. No votes – none. As interim Chair Steve VanGrunsvan chose not to vote.

Item 12 – New Business – Review Standing Committees

The standing committees were reviewed. Steve VanGrunsvan proposed to leave John McDonald on Policy and Procedures Committee since John is now a Director Emeritus. Steve VanGrunsvan will take the second director position on the Policy and Procedures Committee.

Anne Jesse volunteered to be on the Personnel Committee replacing John McDonald and Jerry Ward said he would chair.

Thomas Dierickx volunteered to be on the Incubator Farm Committee replacing John McDonald.

Kelly Dawes asked to have Kieran Sikdar be placed on the Policy and Procedures Committee. It would give him a great background of the working of the District.

Kieran Sikdar mentioned he would like to be able to sit in on all the committees to get a feel for what is happening.

Jerry Ward moved to accept the changes in the Standing Committees. Eldon Jossi seconded. **Passed unanimously.**

Item 13 – New Business – Board Officers

The slate of District officers was reviewed. Since John McDonald resigned, the position of District Chair is open. Eldon Jossi moved to appoint Jerry Ward as Chair. Anna Jesse seconded. Since Jerry Ward was voted into the Chair that left the Treasurer open. Thomas Dierickx moved to nominate Anna Jesse as Treasurer. Matt

Pihl seconded. Steve VanGrunsvan mentioned he would like to remain Vice Chair. He asked Matt Pihl if he would still consider being secretary. Matt Pihl responded yes. Steve VanGrunsvan moved to accept the changes to the District Officers. **Passed unanimously.**

Item 14 - Discussion - Roles of Directors Emeritus and Associate Directors

This discussion about Directors Emeritus roles was done during Item 10 - New Business.

As for Associate Directors, Anna Jesse nominated Jayson Hoffman. Eldon Jossi seconded. **Passed unanimously.** Jerry Ward nominated Dean Moberg as Associate Director. Matt Phil seconded. **Passed unanimously.** Jerry Ward nominated Sally Krahmer as Associate Director. Eldon Jossi seconded. **Passed unanimously.**

Any Associate Directors are welcome to attend the Standing Committees.

Item 15 - Wrap-Up - Director's Reports

Steve VanGrunsvan wanted the Facility Committee to think about what we need and what we want. He also wanted to thank the four people that were interested in the At-Large 2 position.

Anna Jesse mentioned the Westside Rock Quarry has been having environmental issues for the last 25 years. Based on report from DEQ and DOGAMI extensive environment damage has been performed at the Cornelius site. She would like the Board to be aware and maybe participate in forums about these issues. She also thanked the four people for their interest in the Board Position.

Matt Pihl thought the county needs to find a way to distribute topsoil other than at the Westside Rock Quarry where it is mix in the with structural dirt that contains contaminates.

Eldon Jossi mentioned the county makes it so expensive for topsoil to be put on farm ground that needs it.

Jerry Ward wanted to thank Steve VanGrunsvan for running the meeting during the Chair vacancy.

Item 16 - Adjourn the meeting

The meeting was adjourned at 8:32 pm.

Respectfully submitted by Judy Marsh, Operations Assistant.

Attested by: Matt Pihl

September 8, 2020
Date