

Tualatin Soil and Water Conservation District  
Board Meeting Minutes  
July 8, 2021

Board Members Present: Eldon Jossi Steve VanGrunsvan Thomas Dierickx  
Matt Pihl Anna Jesse Dean Moberg

Others Present: Lacey Townsend, TSWCD Judy Marsh, TSWCD  
Kelly Dawes, TSWCD Nicole Ruggiero, TSWCD  
Tatiana Taylor, TSWCD Randy Lawrence, CWS  
Jessica Wells, NRCS Michael Taylor, NRCS  
Angela Sandino, OSU Vicki Campbell, OSU  
Jason O'Brien, OSU Alice Phillips, OSU  
Marganne Allen, ODA

Item 1 – Call Meeting to Order

The Zoom Board Meeting was called to order by the Vice Chair, Steve VanGrunsvan at 6:31 pm.

Item 2 – Consent Agenda

Matt Pihl moved to adopt the Consent Agenda as corrected. Dean Moberg seconded. Passed unanimously.

Item 3 – Public comment

Marganne Allen, Oregon Department of Agriculture Water Quality Program Manager, thanked the Board for the opportunity to join the TSWCD July Board Meeting.

Item 4 – Oregon Master Naturalist Program – update and accomplishments

Alice Phillips, Oregon State University Extension, gave a PowerPoint presentation updating the Board on the Oregon Master Naturalist Program. Also, she mentioned the challenges the program has had during COVID.

Item 5 – Monthly Financial Reports and Approval of Bills

Kelly Dawes reviewed the financial reports. Dean Moberg moved to pay the unpaid bills as of June 8, 2021, in the amount of \$35,207.85. Eldon Jossi seconded. Passed unanimously. Dean Moberg moved to ratify the pre-approved bills as of June 30, 2021, in the amount of \$654,895.98. Matt Pihl seconded. Passed unanimously. June 2021 credit card charges were discussed, and all charges were approved by Anna Jesse. Matt Pihl moved to receive the financial statements for June 2021, as presented. Eldon Jossi seconded. Passed unanimously.

Anna Jesse left the meeting due to equipment breakdown on the farm.

#### Item 6 – Partner Reports

##### *Randy Lawrence, Clean Water Services (CWS)*

- There are two projects that are out for bid. They are on Fanno and Chicken Creeks.
- The three-year Plug RFP has been distributed to clients. CWS is now waiting to hear back from them.
- There is a project to raise the walking trail at Scholls Ferry.

##### *Jessica Wells, Natural Resources Conservation Service (NRCS)*

- She is finishing up EQIP contracts. One CSP contract was approved.
- EQIP Contract Incentives Program Contracts (CIP) funding goals have changed since it began. However, it will still allow for selective enrollment of fields, rather than requiring the whole farm.
- Working with the District to get the word out to landowners about the Conservation Implementation Strategies Irrigation & Forestry plan.
- The Soil Conservationist position will probably be filled by the next TSWCD board meeting.
- There will be an in-person meeting concerning the Hutchinson project on August 11, 2021.

#### Item 7 – Rural Conservation Program update and highlights

Nicole Ruggiero presented a PowerPoint to the Board updating what the Rural Program has been doing. Updates included: equipment purchase and rental agreement, conservation easements information, grazing study and its findings, and what is coming next for the Rural Program.

#### Item 8 – SWCD Program Reports

##### *Executive Director – Lacey Townsend*

- Lacey mentioned that Chair Jerry Ward has been talking about going back to an in-person meeting this September. Moving it up to the August Board Meeting was discussed. Setting up an option to Zoom into the board meeting live may pose a problem which would set the in-person meeting to September.

#### Item 9 – Standing Committee Reports

*Personnel Committee* – Kelly Dawes mentioned that as of July 1, 2021, Aaron Shaw and Charlotte Trowbridge have new titles. Aaron Shaw's new title is Director of Natural Resources. The Invasive Species Program has moved under the Natural Resources and will be managed by Aaron. Charlotte Trowbridge's new title is Education and Grants Program Manager. She will be managing both programs. The District will be hiring a Grant & Enrollment Specialist shortly. This person will take over the roll Julie Waarvik had at the District. Three other positions yet to be filled

are Informational Systems Coordinator and two more Education and Outreach Specialists.

*Contract Committee* – Matt Pihl would like to know what items the committee can approve without Board approval. Kelly Dawes will research to see if there is a policy regarding what the Contract Committee can do.

*Facilities Committee* – It was mentioned that Anna Jesse and Jerry Ward would like to add Kieran Sikdar to the committee. Dean Moberg moved to add Kieran Sikdar to the Facilities Committee. Matt Pihl seconded. Passed unanimously.

Item 10 - Wrap-Up – Directors' Reports

Dean Moberg mentioned attending the Forest Stewards Guild putting the forest first, Foresters for the birds, Pacific Northwest event. It was held at Maura Olivos parents place outside of Forest Grove on Saturday July 9<sup>th</sup>.

Item 11 – Adjourn the meeting

The meeting was adjourned at 8:00 pm.

Respectfully submitted by Judy Marsh, Operations Assistant.

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Attested by: Matt Pihl

August 10, 2021

Date