

Tualatin Soil and Water Conservation District  
Board Meeting Minutes  
July 12, 2022

Board Members Present: Thomas Dierickx    Dean Moberg    Jerry Ward  
Eldon Jossi    Steve VanGrunsven    Anna Jesse

Others Present:    Lacey Townsend, TSWCD    Kelly Dawes, TSWCD  
Judy Marsh, TSWCD    Aaron Shaw, TSWCD  
Tyler Pedersen, TSWCD    Jessica Wells, NRCS  
Jill Erickson, CWS

Item 1 – Call Meeting to Order

The Board Meeting was called to order by the Chair, Jerry Ward, at 6:30 pm.

Item 2 – Consent Agenda

Steve VanGrunsven moved to adopt the Consent Agenda with corrections. Eldon Jossi seconded. Passed unanimously.

Item 3 – Public Comment

No Public Comment was given.

Item 4 – Monthly Financial Reports and Approval of Bills

Kelly Dawes reviewed the financial reports. Eldon Jossi moved to pay the unpaid bills as of July 12, 2022, in the amount of \$34,871.41. Anna Jesse seconded. Passed unanimously. Jerry Ward moved to ratify the pre-approved bills as of June 30, 2022, in the amount of \$682,460.58. Steve VanGrunsven seconded. Passed unanimously. June 2022 credit card charges were discussed, and all charges were approved by Anna Jesse. Dean Moberg moved to receive the financial statements as of June 2022, as presented. Steve VanGrunsven seconded. Passed unanimously.

Item 5 – Partner Reports

*Jill Erickson, Clean Water Services (CWS)*

- Balm Grove Dam removal is moving forward. Only one company bid on the removal. The dam is scheduled to be removed in August 2022.
- The plug Request for Proposal closed today.
- CWS has a new website.
- The Emerald Ash Borer has been identified here in Forest Grove, Oregon. CWS and TSWCD teams will be meeting to come up with a strategy and communication plan.

*Jessica Wells, Natural Resources Conservation Service (NRCS)*

- Contracting is done for now. Visiting farmers that have not completed their obligations with their contracts.
- NRCS has 13 Soil Conservationist positions they will be filling in the state of Oregon.
- Jessica has been visiting with partners and producers to see where NRCS programs would be beneficial.

Item 6 – Invasive Species Program Update and Highlights

Tyler Pedersen, Invasive Species Program Coordinator, updated the Board with a PowerPoint on the Invasive Program.

- Live online public workshops.
- Will be giving Tualatin Riverkeepers a live online Aquatic Weed Watcher Workshop.
- There will be a paddle trip down the Tualatin River at the end of this month.
- 4-County Cooperative Weed Management Area Mapping and Data Committee has been creating a Standardized Data Collection Template.
- Tyler shared maps marked with sites where invasive species were found.
- He showed a picture of the Emerald Ash Borer and gave a brief update on this insect in the Forest Grove area.
- Tyler gave the Board a sample of what the Invasive Species Program will be doing in fiscal year 2023.

Item 7 – SWCD Program Reports

*Operations Assistant – Judy Marsh*

Judy reminded the Directors that are up for reelections when they need to get their information into Oregon Department of Agriculture.

Item 8 – Standing Committee Reports

*Personnel Committee*

Kelly Dawes mentioned that the District has a new hire. Steve Strand is our new Information Systems Coordinator.

*Easement Committee*

- The committee met on June 23, 2022.
- Jerry Ward mentioned that the Tualatin Valley Environment Easement (Hieke's Easement) is near completion.
- Jerry Ward mentioned that Nicole Ruggiero would like to update the District's Easement Policy which was created in 2017.
- Washington County would like to take some land to widen the road along the Wallabe Easement.
- Metro partnership opportunities were discussed in the meeting.
- Nicole Ruggiero has not at this time done any outreach but is looking to the future to doing so.

#### Item 8A – New Business – Letter of Intent

Jerry Ward updated the Board about a piece of property that is .86 acres on 8119 Cherry Drive, Hillsboro, Oregon. If acquired, it would become a new office for the District. The Board reviewed the letter of intent to purchase the property. Steve VanGrunsvan moved to execute the Letter of Intent for the .86 acres on 8119 Cherry Drive, Hillsboro. Eldon Jossi seconded. Passed unanimously. Kelly Dawes explained what the District needed next. Kelly Dawes said the District would need to have a Supplemental Budget Hearing to release moneys from the Reserve for Future Expenditure to a Capital Outlay and Special Board Meeting to adopt the supplement. Anna Jessi moved to authorize the Facility Committee to conduct their due diligence as they see fit. Steve VanGrunsvan seconded. Passed unanimously.

#### Item 9 – Discussion – Strategic Planning

Lacey Townsend updated the Board on the hiring of a consultant to help develop with the Strategic Plan. The District received three proposals. The Leadership Team reviewed the proposals and chose a consultant. The process will start next month. Lacey asked that if anyone is interested in being on the Staff Committee for the development of the Strategic Plan, please let her know. Lacey will be scheduling the Staff Committee Meeting soon.

#### Item 10 – Discussion - Check-In About Board Meeting Start Time

Lacey Townsend wanted to know if the Board Meeting date and start time are still acceptable to all the Directors. The discussion concluded that it was.

#### Item 11 – Wrap-Up – Directors’ Reports

Dean Moberg mentioned he attended a memorial for Jim Cathcart from Multnomah SWCD. Dean also worked with the Oregon NRCS State Agronomist to present to NRCS staff information about a worksheet that was developed to help District staff and NRCS staff evaluate greenhouse gases on farms.

Jerry Ward said he toured the Jesse restoration project. Jerry also thanked the Directors for all their support and dedication for the District.

#### Item 12 – Adjourn the meeting

The meeting was adjourned at 8:33 pm.

Respectfully submitted by Judy Marsh, Operations Assistant.

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Attested by: Steve VanGrunsvan

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August 9, 2022  
Date