

Tualatin Soil and Water Conservation District
Board Meeting Minutes
January 10, 2023

Board Members Present: Eldon Jossi, Dean Moberg, Jerry Ward, Thomas Dierickx
Steve VanGrunsven, Luke VanderZanden, Olivia Duren

Others Present:

Kelly Dawes, TSWCD	Judy Marsh, TSWCD
Bethany Lund, TSWCD	Tyler Pedersen, TSWCD
Eli Staggs, TSWCD	Samantha Sharka, TSWCD
Jen Shih, TSWCD	Mike Conroy, TSWCD
Jessica Wells, NRCS	Randy Lawrence, CWS
Jill Erickson, CWS	Jim Anderson, public

Item 1 – Call Meeting to Order

The Board Meeting was called to order by the Chair, Jerry Ward, at 6:33 pm.

Item 2 – Oath of Office

Chair Jerry Ward presided over the Oath of Office for Dean Moberg, Luke VanderZanden and Olivia Duren at 6:39 pm.

Item 3 - Consent Agenda

Steve VanGrunsven moved to adopt the Consent Agenda. Eldon Jossi seconded. Passed unanimously.

Introductions were made.

Chair Jerry Ward presided over the Oath of Office for Thomas Dierickx at 7:09 pm.

Item 4 – Election of Officers

Jerry Ward opened the floor for nominations for Chair. Thomas Dierickx nominated Jerry Ward. Steve VanGrunsven second. Hearing no other nominations and per Robert's Rules of Order with only one nomination there was no vote taken. Jerry Ward is elected by acclamation.

Jerry Ward opened the floor for nominations for Vice Chair. Eldon Jossi nominated Steve VanGrunsven. Hearing no other nominations and by proclamation Steve VanGrunsven is Vice Chair.

Jerry Ward opened the floor for nominations for Secretary. Steve VanGrunsven nominated Dean Moberg. Dean Moberg declined. Jerry Ward nominated Eldon Jossi. Hearing no other nominations and by proclamation Eldon Jossi is Secretary.

Jerry Ward opened the floor for nominations for Treasurer. Dean Moberg nominated himself. Jerry Ward nominated Thomas Dierickx. Hearing no other

nominations for Treasurer, Jerry Ward closed the nominations. Dean Moberg, Steve VanGrunsvan, Olivia Duren, and Eldon Jossi voted for Dean Moberg. Jerry Ward, Thomas Dierickx, and Luke VanderZanden voted for Thomas Dierickx. Dean Moberg is the Treasurer for the year 2023.

Item 5 – Public Comment

No Public Comment was given.

Item 6 – Monthly Financial Report and Approval of the Bills

Kelly Dawes reviewed the financial reports. Steve VanGrunsvan moved to pay the unpaid bills as of January 10, 2023, in the amount of \$155,995.60. Dean Moberg seconded. Passed unanimously. Dean Moberg moved to ratify the pre-approved bills as of December 31, 2022, in the amount of \$519,649.29. Thomas Dierickx seconded. Passed unanimously. December 2023, credit card charges were discussed. Steve VanGrunsvan moved to receive the financial statements as of December 31, 2022. Eldon Jossi seconded. Passed unanimously.

Item 7 – Partner Reports

Randy Lawrence, Clean Water Services (CWS)

- CWS has a new NPDES permit.
- Need to update the IGA between CWS and the District.
- Planting season is coming. There are 300,000 out of 700,000 plants in the cooler right now.
- Working with SWCD, Metro and other partners to slow the infestation of Emerald Ash Borer. Oregon Department of Agricultural has funding this year to implement a strategy which is call Slow Ash Mortality (SLAM).

Jessica Wells, Natural Resource Conservation Services (NRCS)

- Local Work Group Meeting needs to be scheduled. After some discussion, it was suggested to have a hybrid meeting from 9:00 am to 12:00 pm on February 22, 2023.

Item 8 – Invasive Species Program update and highlights

Tyler Pedersen presented a PowerPoint with updates on the program.

- Tyler gave the background of the Invasive Species program.
- 2022 Stats (calendar year)
 - 12 Weed Wrenches loaned out.
 - 270 Permit of Entry letters signed.
 - Responded to 331 Oregon Invasives Hotline Reports.
 - 791 Staff labor hours & 3059 contractor crew hours to survey for and control priority weeds.
 - 292 site visits conducted by Invasives Program staff.
 - 83 people attended Weed Watcher Workshops
- Risk Assessment & Ranking Weeds chart was presented and explained.

- A chart was showed where there was treated acres of several different invasive weeds.
- Eli Staggs is creating an Invasives Dashboard. It will be on the website as soon as it is completed.
- Graphs showing the invasive weed sites that have been treated and new sites that have been discovered.
- Tyler mentioned that Olivia Hurd has been working on drone imagery.
- Turtle Trapping project is new this year.
- Tyler gave an update on the Emerald Ash Borer.

Item 9 – SWCD Program Reports

Kelly Dawes, Director of Finance & Operations

- The recruitment goes live tomorrow on the District’s website for the budget committee public members. The recruitment will be open until February 1, 2023. Lacey Townsend, Executive Director, will have recommendation for the Board at the February 14, 2023, Board Meeting.

Item 10 – Standing Committee Reports

Personnel Committee

Jerry Ward mentioned that the Personnel Committee met last week. Kelly Dawes and Lacey Townsend gave the committee information about a salary analysis and salary ranges.

Contract Committee

Steve VanGrunsven said there was not a quorum. Steve did review a new contract. There will be another meeting scheduled.

Easement Committee

Jerry Ward mentioned that the committee gave Nicole Ruggiero the go ahead to look at working lands conservation easements that would fit into the District’s vision. Steve VanGrunsven reminded the Board that the basic contract was reviewed and changes were made. The basic contract was created before the District had its tax base.

Item 11 – New Business - Climate Adapted Plant Materials Project

Mike Conroy presented a PowerPoint to the Board explaining Climate Adapted Plant Materials Project. Mike Conroy has been working with Clean Water Services since 2019 on this project. Mike Conroy explained the eight phases of this project. Western Red Cedar and Douglas-fir mortality is high because of the climate change in the Tualatin Watershed. This program is to help discover what new plants species would grow in this new climate in the Tualatin Watershed.

Mike Conroy would like to the Board to approve Climate Adapted Plant Materials Project. Also, staff is seeking funding authorization for an amount not to exceed

\$150,000 to complete phase 5 (Seed Collection) of the Climate Adapted Plant Materials partner project.

Item 12 – New Business - Phase 5 of Climate Adapted Plant Materials Project

Dean Moberg moved to adopt the multi-year Climate Adapted Plant Materials Project with the stipulation that we consider new partners as long as it does not detract from the District's intent. Steve VanGrunsvan seconded. Passed unanimously.

Steve VanGrunsvan moved that the Board give the District's Executive Director or the District's Secretary approval to sign up to \$150,000 for phase 5 in the Climate Adapted Plant Materials Project. Olivia Duren seconded. Passed unanimously.

Item 13 – New Business - Associate Directors and Directors Emeritus

Jerry Ward read the names on the Associate Directors List, Sally Krahmer, Jayson Hoffman and Kieran Sikdar. Jerry Ward moved that Sally Krahmer, Jayson Hoffman and Kieran Sikdar remain as Associate Directors for the next two years. Steve VanGrunsvan seconded. Passed unanimously.

Jerry Ward read the names currently listed on the Director Emeritus list, Ralph Duyck, Steve Huffman, Dan Logan, George Marsh, John McDonald and Terry Peters. Jerry Ward moved to renominate Ralph Duyck, Steve Huffman, Dan Logan, George Marsh, John McDonald and Terry Peters for Director Emeritus. Eldon Jossi seconded. Passed unanimously.

Jerry Ward nominated Anna Jesse for Director Emeritus. Eldon Jossi nominated Matt Pihl. Steve VanGrunsvan seconded. Jerry Ward moved to accept Anna Jesse and Matt Pihl as Director Emeritus.' Passed unanimously.

Item 14 – Discussion - Committee assignments

Steve VanGrunsvan mentioned it would be helpful to know what rules and powers the committees have. Steve VanGrunsvan talked to Eric Nusbaum from ODA about this subject. Eric Nusbaum suggested to create a committee charter document for each committee. The Executive Director and the Director of Finance and Operations will bring drafts of the committee charters to the Board for their approval.

The Board reviewed the Standing Committee members and changes were made with committee members for the 2023.

- The Personnel Committee – Directors stayed the same.
- The Contract Committee – Matt Pihl was removed from the committee, and Dean Moberg was added.
- The Policy and Procedures Committee – Anna Jesse and John McDonald were removed from the committee, and Luke VanderZanden was added.

- Agriculture Fill Placement Permit Committee – the Board agreed to disband this committee.
- The Easement Committee – Anna Jesse was removed from the committee, and Olivia Duren was added. Steve VanGrunsvan became Chair of this committee.
- The Facilities Committee – Anna Jesse and Kieran Sikdar were removed from the committee, and Thomas Dierickx was added. Steve VanGrunsvan became Chair of this committee.
- Budget Committee consists of all the Directors – Matt Pihl and Anna Jesse were removed from the committee. Olivia Duren and Luke VanderZanden were added.

Item 15 Director' Reports

Steve VanGrunsvan mentioned that tomorrow there is an Oregon State Seed and Cereal Crop Production Meeting at the Forest Grove Elks starting at 8:30 am.

Jerry Ward mentioned the new Director training at Clackamas SWCD on February 23, 2023, from 10:00 am to 2:00 pm. Jerry Ward said he would like to have a District Onboarding training with the new Directors.

Dean Moberg attended an Oregon Association of Conservation Districts Advocacy meeting on December 16. There are several legislation council drafts that are in the works that would interest the District.

Item 16 – Adjourn the meeting

The meeting was adjourned at 9:39 pm.

Respectfully submitted by Judy Marsh, Operations Assistant

Attested by: Eldon Jossi

Date