



Tualatin Soil and Water

CONSERVATION DISTRICT

Conservation is for everyone.

AGENDA

Board Meeting

Tuesday, November 14, 2023

6:30 pm

The meeting will be held in-person at the District office and remotely via the application Zoom. If you would like to attend the meeting, please contact Matt Boyer at matt.boyer@tualatinswcd.org or 503-334-2290 to get the meeting link.

Item	Time	Topic	Presenter	Details
1	6:30 pm 2 min	Call meeting to order and introductions	Chair	
2	6:32 pm 3 min	Consent Agenda <ul style="list-style-type: none"> • Adopt the Board meeting agenda • Adopt meeting minutes: <ul style="list-style-type: none"> ○ October 10, 2023 Board Meeting ○ October 25, 2023 Personnel Committee ○ October 30, 2023 Conservation Easement Committee 	Chair	Decision needed <ul style="list-style-type: none"> • Approve the consent agenda
3	6:35 pm 15 min	Presentation: Fiscal Year 2023 Audit	Richard Winkel, CPA	Decision needed during New Business, Item 10 - Approve Fiscal Year 2023 Municipal Audit
4	6:50 pm 20 min	Presentation: Update from OSU Extension Service's Master Naturalist Program	Alice Phillips, OSU Extension	Information
5	7:10 pm 5 min	Public comment		
6	7:15 pm 20 min	Monthly Financial Report (September and October) and Approval of Bills (October)	Dawes	Decision needed <ul style="list-style-type: none"> • Authorize payment of bills • Ratify pre-approved bills • Receive financial reports •
7	7:35 pm 10 min	Partner reports <ul style="list-style-type: none"> • Clean Water Services (CWS) • Natural Resources Conservation Service (NRCS) 	Randy Lawrence (CWS) Jessica Wells (NRCS)	Information

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 72 hours before the meeting to Matt Boyer at 503-334-2288 x104.

The Tualatin Soil and Water Conservation District is an equal opportunity employer, providing services to the public without regard to race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, and marital or family status.



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8	7:45 pm 10 min	SWCD program reports	Program staff	Information
9	7:55 pm 10 min	Standing Committee Reports <ul style="list-style-type: none">• Personnel• Contract• Policy and Procedure• Easement• Facilities• Ag Fill	Committee Chairs	Information
New Business				
10	8:05 pm 5 min	Approve Fiscal Year 2023 Municipal Audit	Dawes	Decision needed <ul style="list-style-type: none">• Approve Fiscal Year 2023 Municipal Audit
11	8:10 pm 10 min	Employee Handbook	Dawes	Decision needed
Wrap-up				
12	8:20 pm 5 min	Directors' Reports	Directors	Information
13	8:25 pm	Adjourn the meeting	Chair	

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