



**Tualatin Soil and Water Conservation District
Board Meeting Minutes
December 12, 2023**

Board Members Present: Jerry Ward, Steve VanGrunsven, Dean Moberg, Thomas Dierickx, Eldon Jossi, Luke VanderZanden

Others Present: Lacey Townsend, TSWCD; Kelly Dawes, TSWCD; Aaron Shaw, TSWCD; Matt Boyer, TSWCD; Randy Lawrence, CWS; Adriana Lovell, TSWCD; Elaine Stewart, Citizen

Item 1 – Call Meeting to Order

The Board Meeting was called to order by the Chair, Jerry Ward, at 6:31 p.m.

Introductions were made.

Item 2 – Consent Agenda

Dean Moberg moved to adopt the Consent Agenda for December 12, 2023. Thomas Dierickx seconded. **Passed unanimously.**

Item 3 – Public comment

No public comment was made.

Item 4 – Monthly Financial Report and Approval of Bills for November 2023

Kelly Dawes reviewed the financial reports. Eldon Jossi moved to authorize payment of the unpaid bills as of December 12, 2023, in the amount of \$281,856.87. Thomas Dierickx seconded. **Passed unanimously.** Dean Moberg moved to ratify the pre-approved bills for November 2023 in the amount of \$491,953.12. Luke VanderZanden seconded. Thomas Dierickx abstained. The **motion passed** with Jerry Ward, Dean Moberg, Luke VanderZanden, and Eldon Jossi voting Yes. November 2023, credit card charges were discussed, and all charges were approved by Dean Moberg, Treasurer. Kelly Dawes presented the financial statements by fund. Dean Moberg moved to receive the November 2023 financial reports as presented on Tuesday, December 12, 2023. Luke VanderZanden seconded. **Passed unanimously.**

Item 5 – Partner Reports

Randy Lawrence, *Clean Water Services (CWS)*

- TSWCD and CWS will continue sharing plant storage space this year. It will be at Hoffman Farms – Tualatin Valley Berry

- Climate Adapted Plant Materials (CAPM) seed collection is ongoing, and CWS has constructed a nursery area that meets the Best Management Practices (BMP) standards set by Oregon State University (OSU).
- Slow Ash Mortality (SLAM) – The first-year survey has been completed.
- CWS Annual Report is completed and available to the public.
- The status of Balm Grove Dam removal was discussed, and future updates will be provided.

Natural Resources Conservation Service (NRCS) – No partner update was given as the representative could not attend.

Item 6 – SWCD program reports

Lacey informed the board that the early registration deadline for the NACD Annual Conference is December 22nd. TSWCD will present on CAPM at the conference.

Kelly notified the board that year-end employee reviews have commenced and financial reports and tax forms for the calendar year are being generated.

Item 7 – Standing Committee Reports

There were no Standing Committee Reports.

Item 8 – Employee Handbook

Kelly Dawes discussed the clarifications and feedback received from the board regarding the Employee Handbook.

Eldon Jossi moved to adopt the Employee Handbook as presented. Thomas Dierickx seconded the motion. **Passed unanimously.**

Item 9 – Annual Report

Lacey Townsend presented the Annual Report for Fiscal Year 2023. Lacey provided highlights from each program area.

Luke VanderZanden moved to adopt the Annual Report for Fiscal Year 2023. Thomas Dierickx seconded the motion. **Passed unanimously.**

Item 11 – Resolution 2023-3 (banking relationship w/Banner Bank)

Kelly Dawes presented a briefing note on the banking services provided by Banner Bank and explained the reason for opening an additional account with a new bank. Jerry Ward provided further details about Banner Bank's banking services. Steve VanGrunsven arrived during the briefing at 7:32 pm. Eldon Jossi moved to adopt

Resolution 2023-3: A Resolution to Engage with Banner Bank. Luke VanderZanden seconded. **Passed unanimously.**

Item 11 – Directors’ Reports

Thomas Dierickx tested a new smart spray system and led a general discussion on incentivizing enhanced farming practices. Steve VanGrunsven suggests creating a conservation survey to help broaden conservation practices on farm sites, helping landowners and operators.

Dean Moberg provided an update on the North Plains UGB expansion, and a referendum on the expansion will be voted on in the May ballot.

Item 12 – Adjourn the meeting.

The meeting was adjourned at 7:59 p.m.

Respectfully submitted by Matt Boyer, Operations Assistant.

Attested by: Eldon Jossi

January 9, 2024
Date