Tualatin Soil and Water
CONSERVATION DISTRICT
Conservation is for everyone.

AGENDA

Board Meeting
Tuesday, January 14, 2025
6:30 pm

The meeting will be held in-person at the TSWCD office and remotely via the application Zoom. If you would like to attend the meeting, please contact Lacey Townsend at lacey.townsend@tualatinswcd.org to get the meeting link.

Item	Time	Topic	Presenter	Details
1	6:30 pm 2 min	Call meeting to order and introductions	Vice Chair	
2	6:32 pm 5 min	Oath of Office	Townsend	Executive Director will preside over the oath of office for Steve VanGrunsven, Eldon Jossi, and Elaine Stewart

3	6:37 pm
	
	3 min
		Consent Agenda
		• Adopt the Board meeting agenda
		• Adopt meeting minutes:
		  ○ December 6, 2024 Ag Fill Committee
		  ○ December 10, 2024 Board Meeting
		  ○ December 17, 2024 Strategic Planning Committee
		  ○ December 18, 2024 Personnel Committee
		  ○ December 23, 2024 Facilities Committee
			Vice Chair	Decision needed
				• Approve the consent agenda

4	6:40 pm 5 min	Election of Board Officers • Officer positions are Chair, Vice Chair, Secretary, and Treasurer	Vice Chair	Decision needed
5	6:45 pm 5 min	Public comment		

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 72 hours before the meeting to Lacey Townsend at 503-334-2288.

The Tualatin Soil and Water Conservation District is an equal opportunity employer, providing services to the public without regard to race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, and marital or family status.

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6	6:50 pm 20 min	Monthly Financial Report and Approval of Bills for December 2024	Dawes	Decision needed • Authorize payment of bills • Ratify pre-approved bills • Receive reports
7	7:10 pm 15 min	Partner reports • Clean Water Services (CWS) • Natural Resources Conservation Service (NRCS) • Oregon State University Extension Service (OSU)	Randy Lawrence (CWS) Eliot Ewers (NRCS) Hana You (OSU)	Information
8	7:25 pm 20 min	Habitat Program update and highlights	Bethany Lund, Habitat Program Coordinator	Information
9	7:45 pm 10 min	SWCD program reports	Program staff	Information
10	7:55 pm 15 min	Standing Committee Reports • Personnel • Contract • Policy and Procedure • Easement • Facilities • Ag Fill • Strategic Planning	Committee Chairs	Information
New Business				
11	8:10 pm 5 min	Resolution for Annual Meeting	Townsend	Decision needed • Resolution for setting Annual Meeting date for February 11, 2025
12	8:15 pm 10 min	Legislative support request from OACD for LC3679 – Pesticide Safety Program	Townsend	Decision needed • Decision to include logo on legislative support letter from OACD

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13	8:25 pm 10 min	Authority for the Facilities Committee to award the Construction Manager/General Contractor (CM/GC) contract for office building	Townsend	Decision needed • Decision to give authority to the Facilities Committee to award CM/GC contract
Discussion				
14	8:35 pm 10 min	Committee assignments	Chair	Discussion
Wrap-up				
15	8:45 pm 10 min	Directors' Reports	Directors	Information
16	8:55 pm	Adjourn the meeting	Chair	

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