Tualatin Soil and Water
CONSERVATION DISTRICT
Conservation is for everyone.

AGENDA

Board Meeting
Tuesday, November 12, 2024
6:30 pm

The meeting will be held in-person at the TSWCD office and remotely via the application Zoom. If you would like to attend the meeting, please contact Lacey Townsend at lacey.townsend@tualatinswcd.org to get the meeting link.

Item	Time	Topic	Presenter	Details
1	6:30 pm 2 min	Call meeting to order and introductions	Chair	

2	6:32 pm
	
	3 min
		Consent Agenda
		• Adopt the Board meeting agenda
		• Adopt meeting minutes:
		  ○ October 3, 2024 Contract Committee
		  ○ October 8, 2024 Board Meeting
		  ○ October 22, 2024 Easement Committee
			Chair	Decision needed
				• Approve the consent agenda

3	6:35 pm 15 min	Presentation: Fiscal Year 2024 Audit	Richard Winkel, CPA	Decision needed during New Business, Item 10 - Approve Fiscal Year 2024 Municipal Audit
4	6:50 pm 5 min	Public comment		
5	6:55 pm 20 min	Monthly Financial Report and Approval of Bills for October 2024	Dawes	Decision needed • Authorize payment of bills • Ratify pre-approved bills • Receive reports
6	7:15 pm 10 min	Partner reports • Clean Water Services (CWS) • Natural Resources Conservation Service (NRCS)	Jill Erickson (CWS) Hannah Issacs (NRCS)	Information

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 72 hours before the meeting to Matt Boyer at 503-334-2288 x104.

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7	7:25 pm 20 min	Invasive Species Program update and highlights	Tyler Pedersen, Invasive Species Program Coordinator	Information
8	7:45 pm 10 min	SWCD program reports	Program staff	Information
9	7:55 pm 15 min	Standing Committee Reports • Personnel • Contract • Policy and Procedure • Easement • Facilities • Ag Fill	Committee Chairs	Information
New Business				
10	8:10 pm 5 min	Approve Fiscal Year 2024 Municipal Audit	Dawes	Decision needed • Approve Fiscal Year 2024 Municipal Audit
11	8:15 pm 10 min	RFP for Building and Design Services	Chair of Facilities Committee	Decision needed • Approve top three ranked contractors as recommended by Facilities Committee
Wrap-up				
12	8:25 pm 10 min	Directors' Reports	Directors	Information
13	8:35 pm	Adjourn the meeting	Chair	

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